



ETQ Academy Learning Catalog - 2017.c

Microlearning: Administration

How To: Update Keyword Lists
How To: System Monitor
How To: Import Keywords
How To: Import Keywords
How To: Import Documents
How To: Audit Trial and Force Authentication
How To: User Session and Login Block
How To: Usage Report
How To: Update Names Lists
How To: Password Reset
How To: Inactivate a User
How To: Import Profiles
How To: Edit all Fields
How To: Create Location Profiles
How To: Create a New User
How To: Create Group Profiles

Microlearning: Basics

How To: Basic Log Into Reliance
How To: Log Into Reliance
Reliance Overview: Module Layout Part 1
Reliance Overview: Module Layout Part 2
Reliance Overview: Module Layout Part 3
Reliance Overview: Field Types
How To: User Cannot Edit a Document
How To: Change Documents Due Dates
How To: Enable & Add Bookmarks
Reliance Overview: Administration Center
How To: Route Documents
Reliance Overview: Workflow Bar
Reliance Overview: Portal Page
Reliance Overview: Home Page
Reliance Overview: View Navigator
How To: Application Search
How To: Column Search

Microlearning: Modules

Module Introduction: Suppliers, Materials, and Chemicals
Module Introduction: Job Safety Analysis
Module Introduction: Deviation
Module Introduction: Safety Data Sheets (SDS)
Module Introduction: Nonconforming Material (NCFM)
Module Introduction: Project Control
Module Introduction: Customer Feedback
Module Introduction: Complaints Handling
Module Introduction: Change Management
Module Introduction: Assets Calibration and Maintenance
Module Introduction: Monitoring and Inspections
Module Introduction: Meeting Management
Module Introduction: Hazard Analysis and Critical Control (HACCP)
Module Introduction: Emergency Preparedness Plan
Module Introduction: Behavior Based Safety
Module Introduction: Permit Control
Module Introduction: Task Management
Module Introduction: Incidents, Accidents, & Safety Reporting

Module Introduction: Employee Training
Module Introduction: Corrective and Preventative Action
Module Introduction: Compliance Obligation
Module Introduction: Audit Management
Module Introduction: Documents Control

Microlearning: Security

How To: Location Based Filtering

Microlearning: Utilities

Utility Introduction: Risk Register
Utility Introduction: Delegation
Utility Introduction: Centralized Reporting

Microlearning: Views

How To: Advanced Search
How To: Completed vs. Open Vs. Voided Documents

Microlearning: Navigation

How To: Work With Sub-forms
Reliance Overview: Document Layout
How To: Text Box Sizing
Reliance Overview: Editable Vs. Read Only Sections
How To: Copy Link
How To: Export to Excel
How to: Reroute Documents
How to: Receive Escalation Emails
How To: Receive Assignment and Notification Emails
How To: Reassign Documents
How To: Print to PDF
How To: Comment History
How To: Change Field Value Action for Mass Changes
How To: Create Documents
How To: Send Notifications

eLearning Core Solution

- Corrective Action (CAPA) Module
- Document Control Module
- Audits Management Module
- Change Management Module
- Employee Training Module
- Risk Register Utility

eLearning Other Solution

- Complaints Handling Module
- Non Conformance Material (NCFM) Module
- Production Part Approval Process (PPAP) Module
- Enterprise Risk Management (ERM) Module
- Supplier Rating Module
- Incidents, Accidents and Safety Reporting Module

Certifications

Reliance Administrator Certification Training
Reliance Basic Designer Certification Training



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ETQ Academy December Content Release

Microlearnings:

- ETQ Academy: Logging into Academy
- How To: Change Default View of a Module
- How To: Create an External Database Link Profile
- How To: Access Reliance Help File
- How To: Control of Login Attempts
- How To: Exporting User List ETQ Reliance
- How to: Generate Gantt Charts
- Troubleshooting: Applications Grayed Out
- Troubleshooting: Document Locked
- Troubleshooting: Limitations of Safari on iPad

ETQ Academy November Content Release

Microlearnings:

- Module Introduction: Supplier Rating Module
- Module Introduction: Job Safety Analysis Module
- Module Introduction: Return Material Authorization Module
- Module Introduction: Receiving and Inspection Module Module
- Introduction: Product Specification Management Module Reliance
- Overview: Read and Acknowledge Training
- Reliance Overview: Create and Assign Training

eLearning:

- CAPA: Problem Identification
- CAPA: Verification of Effectiveness
- CAPA: Root Cause determination and Proposed Action Plan Employee Training: End User's Perspective